

TAB A

1. Authority to Approve Official Expenditures [REDACTED]

25X1A

Regulations require that Approving Officers be designated in writing by name, and specimen signatures be furnished to the Comptroller's Office.

2. Authority to Approve Payment for Overtime [REDACTED]

25X1A

Regulations are not specific as to designation of "Approving Officer", but in practice designations in writing by individual name are required by the Comptroller's Office.

3. Authority to Approve Requisitions for Supplies and Materials [REDACTED]

25X1A

Regulations require that designations be furnished to the Logistics Office in writing, and specimen signatures are required.

4. Designation of "Responsible Officers" for Official Property [REDACTED]

25X1A

Regulations require that designations of "Responsible Officers" be furnished to the Logistics Office in writing.

5. Authority to Approve Requisitions for Printing and Reproduction Work [REDACTED]

25X1A

Regulations require designations in writing to the Logistics Office.

6. Authority to Approve Requests for Space and Building Maintenance Services [REDACTED]

25X1A

Regulations require that designations be furnished to the Logistics Office in writing.

25X1A 7. Authorization for Request of Name Checks [REDACTED], paragraph 6)

Regulations require Deputy Directors or Operating Officials to furnish the DD/P the names of each official authorized to request name checks.

SECRET

25X1A 8. Authorization for Access to Cables in Signal Center Archives
(██████████ paragraph 1.c.)

Regulations require notification of designated authorizing officials in writing by Deputy Directors and Operating Officials.

25X1A 9. Authorization for Loan of Official Personnel Folders
(██████████, paragraph 3)

Regulations delegate this authority to Deputy Directors and Operating Officials and their specific designees. A list of designees must be sent to the Director of Personnel.

10. Authority for Approval of Position Descriptions (██████████, paragraph 4.b.)

25X1A

Regulations delegate this authority to the Director of Personnel or his designee and to the appropriate supervisory Operating Official.

11. Authority to Grant Clothing Allowances (██████████, Sec. I, paragraph 1)

25X1A

Regulations delegate authorization to Deputy Directors or their designees.

12. Authority for Approval of Leave (██████████, paragraph 2.a.)

25X1A

Regulations delegate this authority to Operating Officials and subordinate officials.

25X1A 13. Authorization for Pay and Allowances for Detailed Military Personnel (██████████, paragraph 3.a.)

Regulations delegate this authority to Deputy Directors or their designees.

25X1A

14. Authority to Approve Travel Orders (██████████)

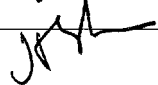

Regulations delegate this authority to Deputy Directors and Chiefs of Station. DD/P Regulations redelegate this authority, by title, to Chief of Operations, and Chiefs and Deputy Chiefs of Divisions.

25X1A 15. Authority to Release Correspondence and Dispatches (██████████, ██████████)

25X1A

Regulations require submission of a memorandum to RI containing names and specimen signatures.

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TRANSMISSION		DATE
TO: Colonel White via Mr. Lloyd		18 November 1959
ROOM NO.	BUILDING 	
REMARKS:		
Recommend signature.		
 CEB		
FROM:		
ROOM NO.	BUILDING	EXTENSION

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